

Dr. Robyn Benson
2905 Rodeo Park Dr. #3
Santa Fe, N.M. 87505

(505) 986-1089

Office Policies and Financial Agreement
(All patients must read and sign)

The fees for office services, supplements and supports are payable in full at the time of your visit unless other arrangements have been made.

If it is necessary for you to cancel or reschedule an appointment, we require a FULL 24 HOURS NOTICE to change your appointment without charge. Any appointments canceled or rescheduled without 24 hours notice will be charged for a full office visit. Please realize we have reserved this time for you and that another person in need of care will be able to have time with the doctor when 24 hours notice is given. If you are more than 20 minutes late for your appointment, we may not be able to accommodate you.

We are not responsible if incorrect information is provided to us by your insurance company resulting in additional charges to your account. If this situation occurs, the balance is due within 30 days unless other arrangements are made with this office.

If you are a patient who has had a non-work related accident, automobile or other injury, it is your responsibility to provide us with the name and address of both the responsible insurance companies and that of your attorney.

I have read, understand and agree to the above policies.

Name (Print)_____

Signature_____

Date_____

Name of child for whom I am parent or legal guardian_____